Coffeyville Public Library Board of Trustees

Minutes

January 12th, 2023

5:15PM

Present: Karen Rittenhouse, Roger Gossard, Sue Rudziensky, Suan Brown Sarah Owen, Katrina Alteinreid, Lynn Cordray, Rachel Koszalka

**Call to order 5:09 p.m.**

**Approval of Minutes and Financial Statements**

One correction in the Dec. 8th Minutes – Old business “foe” should be “for”

Motion made for approval with the correction by Karen Rittenhouse, 2nd by Katrina Altenreid. Motion carried 7-0

**Comments from the public**

None

**Old Business**

**Credit cards**- Rachel canceled the existing credit cards and received a new account with Bank of America. She is in the process of getting the accounts settled and payments switched to the new accounts. We now have 1 library card held with the director.

**Soup Luncheon** To be held on Feb. 2. Please have soup to the library on Thursday morning by 10 and can start dropping off at 8. Susan is working on ads.

**New Business**

**Holiday time policy-** Staff had questions regarding the holiday policy and how long they have to use it. It was advised to leave it at the recently written policy that it should be used within 60 days at the directors approval.

**Digital Resources** Rachel went over the new digital subscriptions she would like to add.

**Overdrive/Libby-$1500 per year**

Motion to approve Sarah O; 2nd Sue R. Motion carried 7-0

**Ancestry.com subscription $338 per year; Newspapers.com $150 per year**

Motion to approve Sue R; 2nd Katrina A. Motion carried 7-0

**Children’s Internet Protection Act / Policy Review**

Reviewed by board on 1/12/2023 no changes needed as it still aligns with KS state statutes.

**Budget Allotment sheet**

Rachel explained changes in the line item distinction in the budget. Removed a large portion of miscellaneous funds and realigned them to specific expenditures. It did not change the overall budget and board agreed with new format.

**Computer needs**

The need for new computers was addressed as about ½ of current computers are out of order. Board proposed purchase of 10 computers not to exceed $1000/each from savings account to be researched and chosen by the Director.

Motion to approved Sue R; 2nd Susan B. Motion carried 7-0

**Staff Reports**

**Director’s Report-**

Given as attached in board packet.

**Comments from the Board**

Board recognized the greater presence in the community and online in the past month.

Motion to Adjourn Karen R; 2nd Susan B. Motion carried 7-0

Adjourned at 6:09 p.m.