**Coffeyville Public Library Board of Trustees**

**Minutes**

**5:15PM**

February 9, 2023

Present: Roger Gossard, Susan Brown, Sarah Owen, Rachel Koszalka, Karen Rittenhouse, Sue Rudziensky,

Absent: Katrina Altenreid, Lynn Cordray

* + Call to order 5:12 p.m.
	+ Approval of:
		- Minutes and Financial Statements

Sue added request for Executive session;

Minutes with corrections and change Sue

 Motion Sue R; 2nd Susan Brown 2nd- motion carried 5-0

Financials

Motion to approve Sue B; 2nd Karen - motion carried 5-0

* + Comments from the public
* None- no public in attendance
	+ Old Business- none
	+ New Business
		- New Computer for Sam
			* Sam’s computer stopped working;

Motion to purchase new computer for Sam by Karen R; 2nd Sue R; motion carried 5-0

* + - Notary Public Information
			* RK presented on cost of notary services and the cost is $50 and a state registration for $25 for 4 years. Rachel will be the designee; we will set policy at the March meeting

Sue R motions to pay for and apply for notary status and supplies; 2nd Karen motion carried 5-0

* + - Carryover
			* Rachel reported on what the carryover is- we had a 39,068.88 carried over from last year
		- MPLA Conference in Norman OK
			* Rachel would like to go to the Mountain Plains Library Association March 8-10, in Norman. We would need to move the meeting to March 16.

Hotel (624)

Registration (325)

Per Diem/Mileage

Move to approve attendance and all costs from CE

Sue B move to allow attend with costs covered from CE budget line;2nd Karen, motion carried 5-0

* + - 2022 Foundation Report
			* Cathy Shald and Marilyn Evenson came in and audited report- Rachel presented the report- attached in board packet
	+ Staff Reports
		- Director’s Report
	+ Comments from the Board
		- Library presence in the community

Help and atmosphere is better.

* + Executive Session
		- Karen move to go to executive session for 15 minutes ; 2nd Susan B- motion carried 5-
		- Start 5:54 End 6:02
	+ No action was taken after session

Motion to Adjourn - Karen; Sue R 2nd, motion carried 5-0

Time adjourn-6:09

Next meeting moved to March 16, 2023 as Rachel will be gone on March 8