**Coffeyville Public Library Board of Trustees**

**Minutes**

**5:15PM**

February 9, 2023

Present: Roger Gossard, Susan Brown, Sarah Owen, Rachel Koszalka, Karen Rittenhouse, Sue Rudziensky,

Absent: Katrina Altenreid, Lynn Cordray

* + Call to order 5:12 p.m.
  + Approval of:
    - Minutes and Financial Statements

Sue added request for Executive session;

Minutes with corrections and change Sue

Motion Sue R; 2nd Susan Brown 2nd- motion carried 5-0

Financials

Motion to approve Sue B; 2nd Karen - motion carried 5-0

* + Comments from the public
* None- no public in attendance
  + Old Business- none
  + New Business
    - New Computer for Sam
      * Sam’s computer stopped working;

Motion to purchase new computer for Sam by Karen R; 2nd Sue R; motion carried 5-0

* + - Notary Public Information
      * RK presented on cost of notary services and the cost is $50 and a state registration for $25 for 4 years. Rachel will be the designee; we will set policy at the March meeting

Sue R motions to pay for and apply for notary status and supplies; 2nd Karen motion carried 5-0

* + - Carryover
      * Rachel reported on what the carryover is- we had a 39,068.88 carried over from last year
    - MPLA Conference in Norman OK
      * Rachel would like to go to the Mountain Plains Library Association March 8-10, in Norman. We would need to move the meeting to March 16.

Hotel (624)

Registration (325)

Per Diem/Mileage

Move to approve attendance and all costs from CE

Sue B move to allow attend with costs covered from CE budget line;2nd Karen, motion carried 5-0

* + - 2022 Foundation Report
      * Cathy Shald and Marilyn Evenson came in and audited report- Rachel presented the report- attached in board packet
  + Staff Reports
    - Director’s Report
  + Comments from the Board
    - Library presence in the community

Help and atmosphere is better.

* + Executive Session
    - Karen move to go to executive session for 15 minutes ; 2nd Susan B- motion carried 5-
    - Start 5:54 End 6:02
  + No action was taken after session

Motion to Adjourn - Karen; Sue R 2nd, motion carried 5-0

Time adjourn-6:09

Next meeting moved to March 16, 2023 as Rachel will be gone on March 8